

June 14, 2022

## MINUTES OF THE MEETING

OF

### THE NEVADA INTERAGENCY COUNCIL ON HOMELESSNESS SUBCOMMITTEE FOR TECHNICAL ASSISTANCE

June 14, 2022

The Nevada Interagency Council on Homelessness Subcommittee for Technical Assistance was called to order by Chair Michele Fuller-Hallauer at 1:02 p.m. on Tuesday April 12, 2022. This meeting is being conducted virtually. This meeting was noticed in accordance with Nevada Open Meeting Law and posted on <https://dwss.nv.gov/Home/Features/Public-Information/> the Division of Welfare and Supportive Services website.

#### **COUNCIL MEMBERS PRESENT:**

Michele Fuller-Hallauer, Manager, Clark County Social Service, Nevada

Lisa Lee, Owner/Manager Roots to Wings Consulting, Reno, Nevada

John Hunt, Retired Administrator of Medical Imaging Services & Healthcare IT Project Manager

Hettie Read, Management Analyst Housing and Neighborhood Development, City of Reno, Nevada

Renee Sweeney, Vitality Veterans Housing Program Coordinator, Nevada

Nolga Valadez, Benefit Services Outreach Manager, Three Square, Nevada

#### **COMMITTEE MEMBERS ABSENT:**

Yvonne Deslongchamp, Licensed Outreach, Reno, Nevada

Nate Waugh, Interim Executive Director Manager of Policy Advocacy and Training, Nevada Homeless Alliance

Karen van Hest, Director of Reimbursement and Compliance at Catholic Charities of Northern Nevada

Marc Bello, Chief Deputy, Washoe County, Nevada

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**OTHERS PRESENT:**

Niani Cooper, Manager, Homeless to Housing, Nevada Department of Health and Human Services, Nevada

Gabriel Del Castillo Woods, Administrative Assistant II, Nevada Department of Health and Human Services

Ryan Sunga, DAG, Nevada

Catrina Peters, Washoe County, Nevada

**Agenda Item I. Welcome, Call to Order and Roll Call**

**Niani Cooper:**

Good morning and welcome to the Subcommittee Meeting for Technical Assistance for the Governor's Interagency Council on Homelessness to Housing. This meeting has been publicly noticed in compliance with Nevada's Open Meeting Law. The ICH Subcommittee Chair McNeil will call the meeting to order.

**Chair Fuller-Hallauer:**

Good afternoon, it's 1:02 p.m. and I'd like to call the June 14th meeting of the Subcommittee for Technical Assistance to order. Will Niani please call roll?

**Niani Cooper:**

**[Roll Call. We have quorum.]**

**Agenda Item II. Public Comment**

**Chair Fuller-Hallauer:**

We will go to item number II. on the agenda, which is public comment. No action may be taken upon a matter raised until the matter is specifically added to an agenda. Comments are limited to three minutes. We are now open for public comment, please unmute yourself and state your name for the council.

**[No Public Comment]**

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**Agenda Item III. Cassandra McNeil retired from DWSS and is no longer chairing the ICH-TA, Michele Fuller-Hallauer was voted in by the ICH Council on May 17,2022, to chair the ICH Technical Assistance Subcommittee.**

**Chair Fuller-Hallauer:**

For those of you that may not know me I am a Manager at a Clark County Social Service, I have been a social worker for almost 35 years, I got my Master's degree at University of Michigan and I have under graduate degrees in education and psychology, I have worked in mental health for both children and adults, and also worked in the HIV/AIDS field, I have an HIV/AIDS Education Certification from Ohio State University, I worked in workforce development in Michigan where I was an assistant director for a very large quasi-governmental nonprofit in south eastern Michigan prior to moving to Nevada about 22 years ago. I have worked in the homeless service field since moving here, I've overseen all of our continuum of care pretty much since moving to Southern Nevada. Here I oversee all homeless services as far as CoC and the county funding that sub granted into the community and oversee our team that is the CoC lead agency, we are the collaborative applicant for or COC in Southern Nevada, I over seen our LEAPS team (landlord engagement and property services) our housing navigation and master lease units that the county oversees, I have also overseen other units at the county as well, so I've done a little bit of work in the human service field over my tenure of working and I am really thankful to be serving in this position and I also serve on a several national boards and leadership councils and I am a chair of the National Alliance to End Homeless, Leadership Council. I am so happy to be here to serve and do what I can to help those folks that need assistant and are in a housing crisis, Thank you and any questions?

**Agenda Item IV. Discussion and possible approval of minutes from April 12, 2022, Subcommittee for Technical Assistance meeting.**

**Chair Fuller-Hallauer:**

The next item on the agenda, is discussion and possible approval of minutes from April 12, 2022, Subcommittee for Technical Assistance meeting.

**Hettie Reed:**

Motion

**Renee Sweeney:**

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Seconded

**[Motion Carries]**

**Agenda Item V. Discussion and vote on new members joining the ICH Technical Assistance Subcommittee from the open call that was open April 17,2022 and closed on April 29,2022.**

**Chair Fuller-Hallauer:**

The new member Candidates for the ICH TA are Brooke Page, Dr. Pamela Juniel, Chris Murphy, Emily Paulsen, and Carolyn Carr.

**Lisa Lee:**

Motion

**Hettie Reed:**

Seconded

**[Motion carries]**

**Agenda Item VI. Discussion and approval of updates from Lisa Lee to the strategic plan.**

**Lisa Lee:**

I believe this was an existing agenda item on the last ICH TA and copies were sent out to members and I believe where we left off to review and basically it just updates the first 20 pages and brings that information to what is currently true, it brings it to modernity and if anyone has any questions, I'd be happy to field those.

**Hettie Reed:**

Motion

**John Hunt:**

Seconded

**[Motion Carries]**

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**Agenda Item VII. Discussion and approval of updates from Michele Fuller-Hallauer to the strategic plan.**

**Lisa Lee:**

One additional thought I for the description of the committees, I think it would be helpful to reach out to those individual chairs and see if they created some sort of synopsis that really captures the spirit of work that being conducted with those subcommittees.

**Renee Sweeney:**

Michele I absolutely agree with you, but I can't be shot up when I am talking about but I feel I'm in a learning curve here so I just want you to know I agree with you and would be if I knew what I was going to say.

**Lisa Lee:**

Motion

**Renee Sweeney:**

Seconded

**[Motion Carries]**

**Agenda Item VIII. Discussion and continued work on the strategic plan. Assign members to work on sections for possible approval in the July ICHTA meeting.**

**Hettie Reed:**

Just a thought to engage our local continuum of care to get feedback for those folks were suggestion in prior item and we have some mechanism at the local level to really engage service providers and folks with lived experience if we involved the continuum of care. So just a suggestion to get some work done moving forward and I'm willing to work with the Northern COC if that is helpful.

**Chair Fuller-Hallauer:**

So I think first, there are some things in the body of the strategic plan that we need to flush out and if we want a letter from the governor we need somebody to reach out to the governor, we need someone to really look into and own reaching out to the chairs of the various subcommittees and to get the short descriptions for the committees roles and responsibility so that we can get those put into the document. We probably need a group of people to work on the state of homelessness in Nevada and I would think it's going to be a lift and then that's going to tighten up the core document. Then for the action plan itself we need action steps for each goal that we have in our strategic plan and some of those goals are goals that don't happen at the COC level and more at a policy level. So, I think we can determine, or we can go through whether its more of a policy level thing or state thing and it might go to the COC for a question and want information

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from the COC, community providers or someone with lived experience. Then for the questions we want information from providers, COC'S and people with lived experience we take those goals and we ask our COC coordinators if they would own that and that they would develop surveys and focus groups and work with our other service providers on here and across the state and do full on surveying and focus group and gather all the information and bring it back to this group so that we can craft the actual action plan to fill in under those pertinent goals that they relate to so that we can start really pushing out the action plan itself. But the action plan, I anticipate it will take another year to 18 months. Action plans don't come together over night if you're going to truly get solid input from all the people we serve. Especially with the number of goals we have here.

**Lisa Lee:**

I just wanted to say the action plan that I'm thinking of is a scope of work that's how I configure it in my head. But that's the same thing right, you have your objective who's responsible and what kind documentation you may need or data you may need to achieve the goal and the date you expect to have it done, etc. The other thing I wanted to say is that we can all be tasked to read through those goals and think about are they legislative goals or something that we can talk to the regulations committee, and I know both of those chairs had a strong feeling that they were already engaged in the work and that could have changed maybe they are open to have some sort of directive from this committee. But we can think about if they fall into that category, and we need to bring back to some of the legislators and we have an assemblywomen and a senator that sits on the ICH and there are also a ton of other people we can ask for a BDR if we had something concrete put together as far as legislative for the upcoming session then really think through the goals and what nature bodies within our community are already doing the work and like Hettie mentioned the COC are doing the bulk of that work already and have those connections with community providers. I would also urge everybody who is not at those tables and needs to be consider at those tables as well, I think that's super important to noticing who's not there and maybe we can have some individual notes and bring back for this body for the next meeting as a suggestion.

**Chair Fuller-Hallauer:**

We are going to send out this updated versions of Lisa updates and my rework of the strategic plan, Ms. Cooper I'll send you most recent copy when were done here, we will also send out matrix of goals that has our strategic plan in it, Lisa is working on that now and you all will make sure we all for our next meeting we have read all of the goals and we have thought about where the goals kind of live and who's doing what and who should be doing what, working on those goals, or breaking them down into action steps and some of them may not need to be broken down some of them are already being worked on somewhere and some need to be worked on somewhere, so were going to think about is it legislative committee, regulations committee or other bodies elsewhere you know about that are working on things, such as is it the COC, do we

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need more information from the COC and need information from our providers and people with lived experience and we need to break them down to more clear action steps.

**Agenda Item X. Public Comment**

We will go to item number X. on the agenda, which is public comment. No action may be taken upon a matter raised until the matter is specifically added to an agenda. Comments are limited to three minutes. We are now open for public comment, please unmute yourself and state your name for the council.

**Catrina Peters:**

I wanted to express support for the development of a detailed action plan to support the strategic plan including involvement and input from the three CoCs, service providers and people with lived experience. Developing an action plan with details such as timeframes, metrics on success to measure the completion of action plan items and agency or person assigned to action plan items would be very beneficial. I would like to further advocate for a prioritization on the goals (potentially addressed through the action plan development process) to focus the work of the ICH given the expansive nature of the goals of the strategic plan.

**Adjourned 2:53 p.m.**





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RESPECTFULLY SUBMITTED:



Niani Cooper, Committee Moderator

APPROVED BY:



Michele Fuller-Hallauer, Chair

Date: April 12, 2022